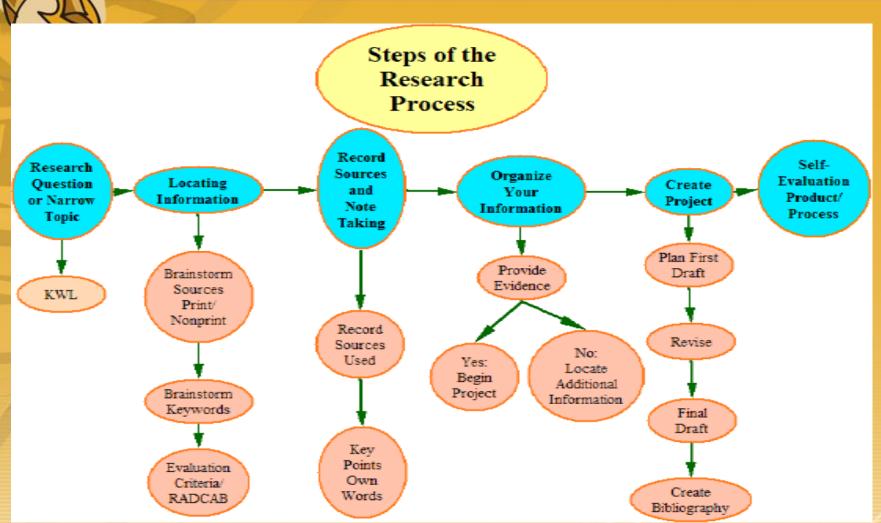


Planning and Writing a Term Paper



The Steps





Select your topic

- Choose a topic for your research
- Write possible research questions.

Sample:

Topic... poverty

Challenge: The topic of **poverty** is too broad. Use a research question to narrow your search for information.

Topics vs. Research Questions

Broad Topics

- Poverty
- Nutrition
- Education
- Transportation
- Healthcare



- What are the causes and effects of poverty on children?
- What are the causes and effects of poor nutrition?
- What are the benefits of a college education?
- What are some alternative fuel sources for vehicles?
- What causes cancer?
- What are the causes of an eating disorder?



Identifying & Evaluating Sources





R*A*D*C*A*B

- R-Relevancy
- A-Appropriateness
 - D-Detail
 - C-Currency
 - A-Authority
 - B-Bias



Choosing sources wisely

- Websites: .edu, .gov & .org sites are generally trustworthy
- Do not use a "wiki" site
- Articles: Skim over the article to see if the content is relevant to your topic.



Choosing sources wisely

- Books: Read the table of contents, look up specific chapters that seem relevant to determine if the content supports your topic.
- Is there a bias that would make the information slanted?



Source Cards and Note taking

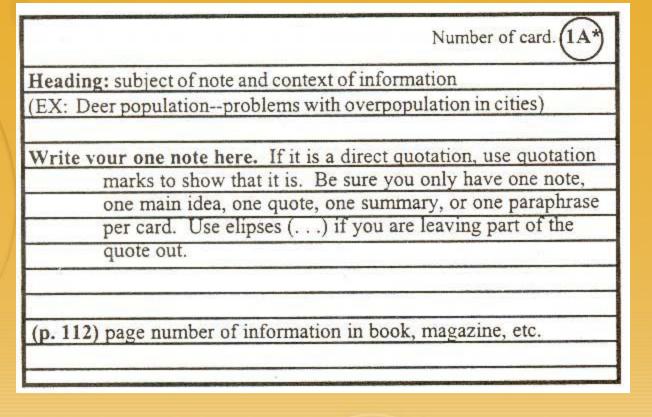
 In order to keep track of your information sources, writers of research reports create source cards.

,	A
Stanford, William. <u>The Pulitzer Prize Novels.</u>	
Norman: U of Oklahoma P, 1985.	
812.3	
S22p	



Note cards

 In order to keep track of your evidence, writers of research reports create note cards.





What next?

- Once your note taking is done, it is time to create your outline.
- The less time you spend on your outline, the more time it will take to write your rough draft. Unfortunately, your paper will also be less organized.
- The more time you spend on your outline, the less time it will take to write your rough draft.
 Plus...you will have a better organized paper!!



Suggestions...

- Find a folder or 9x12 envelope to keep all your materials separate from other school paperwork.
- Keep these papers in order from day one.
- Write your name on all papers.
- Buy your index cards right away.
- You will also need a rubber band for the index cards.
- Buy or borrow a flash drive to be used for all of this academic term. Write your name on the drive or label it in some way.
- Start thinking about your possible topic immediately.
 When you have a good idea, write it down.



...and now...

Stay caught up, work hard, and success will follow.